

Government of Karnataka

**OFFICE OF THE REGIONAL COMMISSIONER.
GULBARGA**

**THE MANUAL CONTAINING INFORMATION ABOUT THE
FUNCTIONING OF THE OFFICE UNDER SEC. 4(B) OF
RIGHT TO INFORMATION ACT, 2005
For the year 2009-10**

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4(1)(b)(i) Particulars of Organisations, functions and duties:-

Organisation:

The office of the Regional Commissioner is established vide Govt. order No.RD/9/BMM/2003 Date: 8-9-2005. The Jurisdiction of this office is over the following 6 Districts.

1) Bidar 2) Gulbarga 3) Raichur 4) Koppal 5)Bellary 6) Yadgir

This office has been established to provide de-centralized administration in Revenue Department and to respond effectively and positively to the needs of the general public. In addition to Revenue administration, Regional Commissioner is also entrusted with the responsibility of supervision of development programmes in the Region. The staffing pattern of this office is as follows:

1.	Regional Commissioner	1 post
2.	Additional Regional Commissioners	2 posts
3.	Tahsildars	4 posts
4.	Budget Officer	1 post
5.	Sheristedars	15 posts
6.	Revenue Auditors	16 posts
7.	Budget Superintendent	1 post
8.	First Division Assistants	30 posts
9.	Second Division Assistants	29 posts
10.	Stenographers	8 posts
11.	Typists	13 posts
12.	Drivers	3 posts
13.	Group D	18 posts

4(1)(b)(ii)Functions and duties of the Officers:

1. Service matters of its employees.
2. Human resources development in Revenue Dept. including training.
3. Review of Revenue Audit at district, Sub-Division, Taluk, Hobli and village level.
4. Inspection of sub-ordinate offices.
5. Conduct surprise inspections and verifications.
6. Overseeing of annual Jama bandi work of all Taluks.
7. Appeal and Revision powers exercised by the earlier Divisional Commissioner under various Acts and Rules.

8. Supervision of administrative matters of Stamps and Registration Survey and Settlement and Muzrai Officers.
9. Supervision of issues regarding natural calamities, drought, crop cutting experiments and remission of land revenue.
10. Supervision of all kinds of elections
11. Supervision of computerization of survey and settlement collection of land revenue, land grants, land acquisition and land reforms in Revenue Dept.
12. Re-allocation of Budget to the districts, Sub-Division and Taluk Offices in the Region.
13. Preparation of Annual Budget.
14. Furnishing replies to L.A. & L.C. questions and Legislative Subcommittees.
15. Review of pending court cases.
16. Review of developmental works of all Govt. departments.
17. Inspection & review of development departments and supervision when required.

4(1)(b)(iii) The procedure followed in decision making process, including channels of supervision and accountability:

The procedure prescribed under the Hand Book of Office procedure will be followed in decision making process including the channels of supervision. The accountability of various officers & officials is also prescribed in the said Hand Book. Apart from this, the statutory provisions contained in various Acts & Rules and also the norms prescribed under the various Govt. Orders & Circulars as issued from time to time will be followed in the process of decision making.

Regarding service matters provisions and procedure contained in Karnataka Civil Service Rules 1958, Karnataka Civil Service (CCA) Rules 1957 K.C.S. (Conduct) Rules K.C.S. (Probationary) Rules, K.C.S. (Seniority) Rules and other Rules pertaining to service matters will be followed.

Regarding financial matters, the provisions contained in Karnataka Finance Code, Karnataka Treasury Code, Manual of Contingent Expenditure and Government Orders and Circulars issued by the Finance Department from time to time will be followed.

4(1)(b)(iv) The norms set by it for discharge of its functions:-

The norms set out in Hand Book of Office Procedure, Karnataka Financial Code, Karnataka Treasury Code, Manual of Contingent Expenditure, Karnataka Transparency in Public Procurement Act & Rules and other statutory Provisions, Various Acts and Rules as mentioned under Section 4(1)(b)(ii) standing Govt. Orders and Circulars instructions and guidelines will be followed.

**4(b)(v) THE RULES REGULATIONS , INSTRUCTIONS,
MANUALS, RECORDS HELD BY IT OR UNDER ITS
CONTROL OR USED BY ITS EMPLOYEES FOR
DISCHARGING OF FUNCTIONS.**

The Govt. of Karnataka has passed ordinance No.5 of 2006 vide Notification No. Sam VyaShae/23/Shasana/2006 Dated 27-12-2006, delegating the following powers to Regional Commissioner's.

1. Amendment of Karnataka Land Revenue Act, 1964 (Karnataka Act 12 of 1964) In the Karnataka Land Revenue Act, 1964.
2. Appointment, duties and functions of Regional Commissioner. The Regional Commissioner shall be the Chief Revenue Officer in the region and shall exercise powers of superintendence and control within the region over all Officers subordinate to him.
3. The tribunal, on an application made to it in this behalf or otherwise may, if he is of opinion that it is expedient for the ends of justice, order that any case or class of cases arising under this Act, or any other law for the time being in force, be transferred from any Regional Commissioner to any other Regional Commissioner.
4. The Regional Commissioner, on an application made to it in this behalf or otherwise may, if he is of opinion that it is expedient for the ends of justice, order that any case or class of cases arising under this Act, or any other law for the time being in force, be transferred from any Revenue Officer to any other Revenue Officer competent to deal with it in the same district or any other district in the same region:
5. In section 40, in sub-section (2), in clause (a) for the words "a Secretary to Govt." the words "Regional Commissioner" shall be substituted.
6. In section 49, after clause (c), following shall be inserted "9d) If such an order is passed by the Regional Commissioner, to the Tribunal".
7. In section 69, for the words " the State Govt." the words " The State Govt., the Regional Commissioner" shall be substituted.
8. In section 122-B, in sub-section (2) for the words " may, within sixty days from the date of such order, appeal to the Tribunal and the decision of the Tribunal" the words " may, within sixty days from the date of such order, appeal to the Regional Commissioner" and the decision of the Regional Commissioner shall be substituted.

9. Amendment of the Mysore (Personnel and Miscellaneous) Inams Abolition Act, 1954 (Mysore Act of 1955)
i) Section 27-A ii) Section 27-B
10. Amendment of the Karnataka Stamps Act, 1957: in section 45 A, in sub-section (5) the words “ DIG of Registration Dept. the words “ Regional Commissioner” shall be substituted
11. Amendment of the Karnataka Land Reforms Act, 1961 section 118-A, in the heading and in the section the words Divisional Commissioner the words “Regional Commissioner” shall be substituted
12. Amendment of the Karnataka Municipalities Act, 1964 in section 2 sub-section (4) the Commissioner means Regional Commissioner
13. Amendment of the Karnataka Irrigation Act, 1965
14. In section 66 for the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.
15. Amendment of the Karnataka Agricultural Credit Operations and Miscellaneous provision Act, 1974. In section 19 for the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.
16. Amendment of the Karnataka (Sandur Area) Inams Abolition Act, 1976 in section 26, 27, & 28 for the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.
17. Amendment of Karnataka Municipal Corporation Act, 1976 in sec. 26, sub section (2) in clause © in the second proviso and in sub section (3) the words Divisional Commissioner the words “Regional Commissioner” shall be substituted and in section 71, sub section (1) and section 178-A the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.
18. Amendment of the Karnataka Certain Inam Abolition Act, 1977 in section 27, 28 & 29 the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.

19. Amendment of Karnataka Rent Control Act, 1999 Rule (34) 2nd Part Sub Rule 3-A the words Divisional Commissioner the words “Regional Commissioner” shall be substituted.
20. All appeals revision and other proceedings connected therewith transferred to the State Govt. under section 21 of the Karnataka Land Revenue (Amendment) Act, 2002 and which are pending on the date of commencement of the Ordinance shall stand transferred to the Regional Commissioner and the Regional Commissioner shall dispose of all such appeals, revisions and other proceedings connected therewith as if they were instituted before it.
21. All appeals, revisions and other proceedings connected therewith transferred to the tribunal under section 21 of the Karnataka Land Revenue (Amendment) Act, 2002 and which are pending on the date of commencement of this Ordinance shall stand transferred to the Regional Commissioner and the Regional Commissioner shall dispose of all such appeals, revisions and other proceedings connected therewith as if they were instituted before it.
22. Power of State Government to adapt laws. For the purpose of bringing the provisions of any law in force in accordance with the provisions of the principal Act as amended by this Ordinance, the State Government may by order published in the Official Gazette make such adaptations and modifications of such law whether by way of repeal or amendment, as may be necessary or expedient, and thereupon every such law shall, as from such date as may be specified in the order have effect subject to adaptations and modifications so made until altered, repealed or amended by the legislature.
23. Order bringing this Ordinance into force- Notwithstanding anything contained in the principal Act or any other law for the time being in force, the State Government may, by order published in the Official Gazette make such provision as appear to it to be necessary or expedient, for making omissions forms additions to and the adaptations and modifications of the rules, regulations, bye-laws, notifications and orders made under any law in their application to the creation of the office of the Regional Commissioner, and for bringing the principal Act as amended by this Ordinance into force.

24. Removal of difficulties- if any difficulty arises in giving effect to the provisions of the principal Act as amended by this Ordinance the State Government may by order, published in the Official Gazette, as the occasion may require, do anything which appears to it to be necessary to remove the difficulty.
25. Orders to be laid before the Houses of the State Legislature- Every order made under section 19, 20, & 21 shall be laid as soon as may be after it is made, before each House of the State Legislature while it is in session for a period of thirty days which may be comprised in one session or in two or more sessions and if before the expiry of the said period, either House of the State Legislature makes any modification in any order or directs that any order shall not have effect, and such order shall thereafter have effect only in such modified form or be of no effect, as the case may be.

4(b)(vi) A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.

Details as stated in under 4(b)(v)

4(b)(vii) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OF IMPLEMENTATION THEREOF:

Presently there are no such arrangements. The same will be published as and when such arrangements are made.

4(b)(viii) List of Board, Councils, Committees, and other Bodies

There are no such Board, Councils, Committees and other bodies at present

4(b)(ix) A DIRECTORY OF ITS OFFICERS AND EMPLOYEES
OFFICERS

Sl.No.	Designation	Telephone Nos.
1.	Regional Commissioner	278811
2.	Additional Commissioner	278817
3.	Additional Commissioner	
4.	Tahsildar (Admn)	278806
5.	Tahsildar (Devpt.)	
6.	Tahsildar (Aud)	
7.	Tahsildar Vacant	
8.	Budget Officer	

Officers:-

Sl.No.	Officers	Working	Vacant
1.	Regional Commissioner	01	--
2.	Additional Commissioner	02	--
3.	Budget Officer	-	01
4.	Accounts Offcier	--	01
5.	Tahsildar	01	03

EMPLOYEES:-

Sl.No.	Designation	Working	Vacant
1.	Sheristedars	14	1
2.	Revenue Auditors	15	1
3.	Accounts Officer (Budget)	-	01
4.	First Division Assistants	25	5
5.	Stenographers	4	4
6.	Second Division Assistants	21	8
7.	Typists	03	10
8.	Drivers	02	01
9.	Group D	17	1

4(b)(x) THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENASTION AS PROVIDED IN ITS REGULATIONS.

Sl.No.	Name and designation Shri/Smt.	Monthly remuneration Rs.
1	Dr. Rajneesh Goel, IAS, Regional Commissioner	82131-00
2	D.B.Naik, K.A.S. Addl. Regional Commissioner	43549-00
3	Umesh H. Kusugal, K.A.S Addl. Regional Commissioner	40572-00
4	Chandrakant Bellur Tahsildar	32152-00
5	Premila M.K. Tahsildar	18596-00
6	Achutrao Sheristedar	22044-00
7	Ashok Hiroli, Sheristedar	16017-00
8	Abdul Hameed Sheristedar	19675-00
9	Mallappa Siddagol Sheristedar	21218-00
10	Rajkumar Sheristedar	16317-00
11	Somshekar Sheristedar	19839-00
12	Vijayakumar Madyalkar Sheristedar	20354-00
13	Parmeshwar swami Sheristedar	22044-00
14	Basavraj Sheristedar	14750-00
15	Gurunath Kulkarni Sheristedar	23260-00
16	M.B. Biradar Sheristedar	23570-00
17	Basalingappa Sheristedar	19675-00
18	Suresh Ankalagi Sheristedar	14953-00
19	Veena Sheristedar	15118-00
20	Venkatesh Rajpurohit Sheristedar	25058-00
21	Sheelabai Sheristedar	21806-00
22	Armani Sudha Revenue Auditor	14768-00
23	Basappa Bannurkar Revenue Auditor	23220-00
24	Bhagawan K. Revenue Auditor	21806-00
25	Chandrakanth Chagi Revenue Auditor	24521-00
26	Hulugappa Revenue Auditor	23220-00
27	Kum. Jayashree Revenue Auditor	15118-00

28	Namadev N.Revenue Auditor	22982-00
29	Raghuram Revenue Auditor	20868-00
30	Rajesh Revenue Auditor	14768-00
31	Venkatesh D.Revenue Auditor	18810-00
32	Yellappa Goundi Revenue Auditor	13550-00
33	Amalaya F.D.A.	14033-00
34	C.Y. Almelakar F.D.A.	20868-00
35	Amarnath V.S. F.D.A	10652-00
36	Baburaya F.D.A	10395-00
37	D. Kopresh F.D.A	11754-00
38	Deerendra F.D.A	19325-00
39	Joshi B.S.F.D.A	21533-00
40	Nagappa Margutti F.D.A	18296-00
41	Prasanna F.D.A	14015-00
42	Prasanna Joel F.D.A	10395-00
43	Suresh Tonasallikar F.D.A.	12104-00
44	Bhisha F.D.A.	17340-00
45	Shamrao F.D.A.	21897-00
46	Vatsala Ghanti F.D.A.	11166-00
47	Yogesh F.D.A.	11880-00
48	Jaganath F.D.A.	9605-00
49	Maheshkumar F.D.A.	11002-00
50	Mallikarjun . S. Stenographer	10865-00
51	Santosh Chandra R. Stenographer	11580-00
52	Vithabai Madani Stenographer	11369-00
53	Shaik Allauddin S.D.A	16899-00
54	Narsimh Rao S.D.A	13785-00
55	Hema Chikkamath S.D.A	9072-00
56	Honnesh S.D.A	8226-00
57	Jajashree Patil S.D.A	8520-00
58	N.M. Uma Mahesh S.D.A	9072-00
59	Prashanth S.D.A	8226-00
60	Rajesh Hugar S.D.A	8373-00
61	Shanthabai Rajshekar S.D.A	8373-00
62	Sharanappa S.D.A	8226-00
63	Sharankumar Survar S.D.A	8520-00
64	Srikant Durgale S.D.A	9422-00

65	Srinivas M. Bayigola S.D.A	8373-00
66	Sripad S.D.A	9917-00
67	Umesh S. Dhamurkar S.D.A	8373-00
68	Vinodkumar Khandolakar S.D.A	8723-00
69	Virendra S.D.A	8226-00
70	Vishwanath Wali S.D.A	10137-00
71	Arjun Mane F.D.A	16517-00
72	Ashokkumar Typist	14490-00
73	Devindra Nadgiri Typist	9345-00
74	Hanamanthraya Typist	10007-00
75	Basavaraj Peon	11754-00
76	Ashok M Peon	8888-00
77	Saheb Gowda Peon	9422-00
78	Abdul sajid Peon	7253-00
79	Devappa Myageri Peon	6903-00
80	Mallappa Peon	7447-00
81	Manappa Peon	9605-00
82	Meenakshi Peon	6903-00
83	Nagamma Peon	7547-00
84	Narasanna Peon	6903-00
85	Ramesh Peon	9505-00
86	Shankar Peon	8888-00
87	Somala Peon	6903-00
88	Subhas Peon	6903-00
89	Vijayalaxmi Peon	7400-00

4(b)(xi) THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE:

Sl.No.	Head of Account 2053-00-101-0-07	Allotment	Expenditure	Balance
1	041- Traveling allowance	562000	529244	32756
2	051- Genl Expenses	2812000	1735097	1076903
3	200-Maintainance	500000	-	500000
4	052-Telephone Expenses	350000	346637	3363
5	071-Bldg. Expenses	224000	213153	10847
6	195- Fuel Charges	2952000	896355	2055645

4(b)(xii) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES:

This office is not executing any subsidy programmes. Hence, no budget allocation under this Head.

4(b)(xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT:

This office is not discharging any such functions.

4(b)(xiv) DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM:

No such information as at present.

4(b)(xv) THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

Presently, no facility of a library or reading room exists in the office public can obtain information and copies of the available documents as per the provisions of the Right to Information Act 2005, on the working days during working hours.

4(b)(xvi) THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS:

1. D.B.Naik, K.A.S. Addl. Regional Commissioner (Adm)	Appellate Authority under secn. 19(1) of the I Act.
2. Umesh H. Kusugal, K.A.S Addl. Regional Commissioner (Lnd)	Appellate Authority under secn. 19(1) of the I Act.
3. Chandrakant Bellur Tahsildar	Public Information Officer under section 5(1) of the R.T.I. Act
1. Achutrao Sheristedar	Public Information Officer Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
2. Ashok Hiroli, Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
3. Abdul Hameed Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
4. Mallappa Siddagol Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
5. Rajkumar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
6. Somshekar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
7. Vijayakumar Madyalkar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
8. Parmeshwar swami Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
9. Basavraj Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
10. Gurunath Kulkarni Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
11. M.B. Biradar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
12. Basalingappa Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
13. Suresh Ankalagi Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.

15.Veena Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
16. Venkatesh Rajpurohit Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
17. Sheelabai Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.

**4(b)(xvii) SUCH OTHER INFORMATION AS MAY BE
PRESCRIBED AND THEREAFTER UPDATE THESE
PUBLICATIONS EVERY YEAR:**

Regional Commissioner's office is newly established. All powers vested in Divisional Commissioner's have been re-delegated as listed in 4(b)(v).

Sd/..
Additional Regional Commissioner
Gulbarga division ,gulbarga