

Government of Karnataka
2012-13

OFFICE OF THE REGIONAL COMMISSIONER,
GULBARGA

THE MANUAL CONTAINING INFORMATION ABOUT THE
FUNCTIONING OF THE OFFICE UNDER SEC.4(1)(B) OF
RIGHT TO INFORMATION ACT, 2005

(From 1.10.2012 to 31.3.2013)

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4(1) (B) (i) Particulars of Organisations, Functions & duties:-
Organisation:

The office of the Regional Commissioner is established vide Govt. order No. RD/9/BMM/2003 Date: 8-9-2005. The Jurisdiction of this office is over the following 6 Disripts.

- 1) Bidar 2) Gulbarga 3) Raichur 4) Koppal 5) Bellary 6) Yadagir

The office has been established to provide de-centralized administration in Revenue Department and to respond effectively & positively to the needs of the general public. In addition to Revenue administration, Regional Commissioner is also entrusted with the responsibility of supervision of development programmes in the Region. The staffing pattern of this office is as follows:

1. Regional Commissioner	1 Post
2. Additional Regional Commissioners	2 Posts
3. Tahsildars	4 Posts
4. Budget Officer	1 Post
5. Sheristedars	15 Posts
6. Revenue Auditors	16 Posts
7. Accounts Officer	1 Post
8. First Division Assistants	30 Posts
9. Second Division Assistants	29 Posts
10. Stenographers	8 Posts
11. Typists	13 Posts
12. Drivers	3 Posts
13. Group D	18 Posts

4(1)(b)(ii) Functions and duties of the Officers:

1. Service matters of its employees.
2. Human resources development in Revenue Dept. including training.
3. Review of Revenue Audit at district, Sub-Division, Taluka, Hobli and Village level.
4. Inspection of sub-ordinate offices.
5. Conduct surprise inspections and verifications.
6. Overseeing of annual Jama bandi work of all Taluks.
7. Appeal and Revision powers exercised by the earlier Divisional Commissioner under various Acts and Rules.
8. Supervision of administrative matters of Stamps and Registration Survey and Settlement and Muzrai Officers.
9. Supervision of issues regarding natural calamities, drought, crop cutting experiments and remission of land revenue.
10. Supervision of all kinds of elections.
11. Supervision of computerization of survey and settlement collection of land revenue, land grants land acquisition and land reforms in Revenue Dept.
12. Re-allocation of Budget to the districts, Sub-Division and Taluk Offices in the Region.
13. Preparation of Annual Budget.
14. Furnishing replies to L.A. & L.C. questions and Legislative Subcommittees.
15. Review of pending court cases.
16. Review of development works of all Govt. departments.
17. Inspection & review of development departments and supervision when required.

4(1)(b)(iii) The Procedure followed in decision making process, including channels of supervision and accountability:

The procedure prescribed under the Hand Book of Office procedure will be followed in decision making process including the channels of supervision. The accountability of various officers & officials is also prescribed in the said Hand Book. Apart from this, the statutory provisions contained in various Acts & Rules and also the norms prescribed under the various Govt. Orders & Circulars as issued from time to time will be followed in the process of decision making.

Regarding service matters provisions and procedure contained in Karnataka Civil Service Rules 1958, Karnataka Civil Service (CCA) Rules 1957 K.C.S. (Conduct) Rules K.C.S. (Probationary) Rules, K.C.S. (Seniority) Rules and other Rules pertaining to service matters will be followed.

Regarding financial matters, the provisions contained in Karnataka Finance Code, Karnataka Treasury Code, Manual of Contingent Expenditure and Government Orders and Circulars issued by the Finance Department from time to time will be followed.

4(1)(b)(iv) The norms set by it for discharge of its functions:

The norms set out in Hand Book of Office procedure, Karnataka Financial Code, Karnataka Treasury Code, Manual of Contingent Expenditure, Karnataka Transparency in Public Procurement Act & Rules and other statutory Provisions, Various Acts and Rules as mentioned under section 4(1)(b)(ii) standing Government Orders and Circulars instructions and guidelines will be followed.

**4(1)(b)(v) THE RULES REGULATIONS, INSTRUCTIONS,
MANUALS, RECORDS HELD BY IT OR UNDER ITS
CONTROL OR USED BY ITS EMPLOYEES FOR
DISCHARGING OF FUNCTIONS.**

The Govt. of Karnataka has passed ordinance No. 5 of 2006 vide Notification No. Sam Vyashae/23/Shasana/2006 Dated 27-12-2006, delegating the following powers to Regional Commissioner's.

1. Amendment of Karnataka Land Revenue Act, 1964 (Karnataka Act 12 of 1964) In the Karnataka Land Revenue Act, 1964.
2. Appointment, duties and functions of Regional Commissioner. The Regional Commissioner shall be the Chief Revenue Officer in the region and shall exercise powers of superintendence and control within the region over all Officers subordinate to him.
3. The tribunal, on an application made to it in this behalf or otherwise may, if he is of opinion that it is expedient for the ends of justice, order that any case or class of cases arising under this Act, or any other law for the time being in force, be transferred from any Regional Commissioner to any other Regional Commissioner.
4. The Regional Commissioner, on an application made to it in this behalf or otherwise may, if he is of opinion that it is expedient for the ends of justice, order that any case or class of cases arising under this Act, or any other law for the time being in force, be transferred from any Revenue Officer to any other Revenue Officer competent to deal with it in the same district or any other district in the same region:
5. In Section 40, in sub-section (2), in clause (a) for the words "a Secretary to Govt." the words "Regional Commissioner" shall be substituted.
6. In section 49, after clause (c), following shall be inserted "9d) If such an order is passed by the Regional Commissioner, to the Tribunal".
7. In Section 69, for the words "the State Govt." the words "The State Govt., the Regional Commissioner" shall be substituted.
8. In section 122-B, in sub-section (2) for the words "may, within sixty days from the date of such order, appeal to the Tribunal and the decision of the Tribunal" the words "may, within sixty days from the date of such order, appeal to the Regional Commissioner" and the decision of the Regional Commissioner shall be substituted.

9. Amendment of the Mysore (Personnel and Miscellaneous) Inams Abolition Act, 1954 (Mysore Act of 1955) i) Section 27-A ii) Section 27-B
10. Amendment of the Karnataka Stamps Act, 1957: in Section 45 A, in sub-section (5) the words "DIG of Registration Dept. the words "Regional Commissioner" shall be substituted.
11. Amendment of the Karnataka Land Reforms Act, 1961 section 118-A, in the heading and in the section the words Divisional Commissioner the words "Regional Commissioner" shall be substituted
12. Amendment of the Karnataka Municipalities Act, 1964 in section 2 sub-section (4) the Commissioner means Regional Commissioner
13. Amendment of the Karnataka irrigation Act, 1965.
14. In Section 66 for the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
15. Amendment of the Karnataka Agricultural Credit Operations and Miscellaneous provision Act, 1974. In section 19 for the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
16. Amendment of the Karnataka (Sandur Area) Inams Abolition Act, 1976 in section 26, 27 & 28 for the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
17. Amendment of Karnataka Municipal Corporation Act, 1976 in sec. 26, sub section (2) in clause © in the second proviso and in sub section (3) the words Divisional Commissioner the words "Regional Commissioner" shall be substituted and in section 71, sub section (1) and section 178-A the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
18. Amendment of the Karnataka Certain Inam Abolition Act, 1977 in section 27, 28 & 29 the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
19. Amendment of Karnataka Rent Control Act, 1999 Rule (34) 2nd Part Sub Rule 3-A the words Divisional Commissioner the words "Regional Commissioner" shall be substituted.
20. All appeals revision and other proceedings connected there with transferred to the State Govt. under section 21 of the Karnataka Land Revenue (Amendment) Act, 2002 and which are pending on the date of commencement of the Ordinance shall stand transferred to the Regional Commissioner and the Regional Commissioner shall dispose of all such appeals, revisions and other proceedings connected therewith as if they were instituted before it.
21. All appeals, revisions and other proceedings connected therewith transferred to the tribunal under section 21 of the Karnataka Land Revenue (Amendment) Act, 2002 and which are pending on the date of commencement of this Ordinance shall stand transferred to the Regional

22. Commissioner and the Regional Commissioner shall dispose of all such appeals, revisions and other proceedings connected therewith as if they were instituted before it.
23. Power of State Government to adapt laws. For the purpose of bringing the provisions of any law in force in accordance with the provisions of the principal Act as amended by this Ordinance, the State Government may by order published in the Official Gazette make such adaptations and modifications of such law whether by way of repeal or amendment, as may be necessary or expedient, and thereupon every such law shall, as from such date as may be specified in the order have effect subject to adaptations and modifications so made until altered, repealed or amended by the legislature.
24. Order bringing this Ordinance into force- Notwithstanding anything contained in the principal Act or any other law for the time being in force, the State Government may, by order published in the Official Gazette make such provision as appear to it to be necessary or expedient, for making omissions forms additions to and the adaptations and modifications of the rules, regulations, bye-laws, notifications and orders made under any law in their application to the creation of the office of the Regional Commissioner, and for bringing the principal Act as amended by this Ordinance into force.
25. Removal of difficulties - if any difficulty arises in giving effect to the provisions of the principal Act as amended by this Ordinance the State Government may by order, published in the Official Gazette, as the occasion may require, do anything which appears to it to be necessary to remove the difficulty.
26. Orders to be laid before the Houses of the State Legislature-Every order made under section 19, 20 & 21 shall be laid as soon as may be after it is made, before each House of the State Legislature while it is in session for a period of thirty days which may be comprised in one session or in two or more sessions and if before the expiry of the said period, either House of the State Legislature makes any modification in any order or directs that any order shall not have effect, and such order shall there after have effect only in such modified form or be of no effect, as the case may be.

**4(1)(b)(vi) A STATEMENT OF THE CATEGORIES OF
DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS
CONTROL.**

Detail as stated in under 4(b)(v)

4(1)(b)(vii) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OF IMPLEMENTATION THEREOF:

Presently there are no such arrangements. The same will be published as and when such arrangements are made.

4(1)(b)(viii) List of Board, Councils, Committees and other Bodies

There are no such Board, Councils, Committees and other bodies at present.

4(1)(b)(ix) A DIRECTORY OF ITS OFFICERS AND EMPLOYEES OFFICERS

Sl.No.	Designation	Telephone Nos.
1.	Regional Commissioner	278811
2.	Additional Commissioner	278817
3.	Additional Commissioner	
4.	Tahsildar (Admn)	278806
5.	Tahsildar (Devpt.)	
6.	Tahsildar (Aud)	
7.	Tahsildar (Vacant)	
8.	Budget Officer	

Officers:-

Sl.No.	Officers	Working	Vacant
1.	Regional Commissioner	01	00
2.	Additional Commissioner	01	01
3.	Budget Officer	--	01
4.	Accounts Officer	--	01
5.	Tahsildar	03	01

EMPLOYEES:-

Sl.No.	Designation	Working	Vacant
1.	Sheristedars	09	06
2.	Revenue Aditors	04	12
3.	F.D.A.	25	05
4.	Stenographers	02	06
5.	S.D.A.	20	09
6.	Typists	06	07
7.	Drivers	02	01
8.	Group D	12	06

4(1)(b)(x) THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENASTION AS PROVIDED IN ITS REGULATIONS.

Sl. No.	Name and designation Shri/Smt.	Monthly remuneration Rs.
1	Regional Commissioner, IAS (Incharge)	-
2	Smt K.S.Latha kumari, KAS Addl. Regional Commissioner (Adm) (Incharge)	-
3	Smt. K.S.Latha kumari, KAS Addl. Regional Commissioner (Lnd and others) (Incharge)	-
4	Sidramayya Allolimath ,Tahsildar Grade-II	49,398/-
5	Shivalingappa k .pattadakal, Tahsildar Grade-II	32,832
5	Ashok Hirohli, Tahsildar Grade-II	30,736/-
6	Ayyappa Sheristedar	32,432/-
7	Baburao Sangolgi Sheristedar	33,844/-
8	Geeta T.R Sheristedar	22,,970/-
9	Raghuram Sheristedar	35,168/-
10	Saraswati , Sheristedar	37,492/-
11	Smt. Sharadabai Biradar Sheristedar	22,970/-
12	Suresh Tonasallikar Sheristedar	22,900/-
13	Vithabai Madani, Sheristedar	22,565/-
14	Manohar Swamy Sheristedar	26,960/-
15	Annappa, Revenue Auditor	24,040/-
16	Namadev.N Revenue Auditor	38,404/-
17	Shivaprabhu, Revenue Auditor	23,540/-
18	Suresh Ankalage Revenue Auditor	24,908/-
19	Amalayya, FDA	23,540/-
20	Bhimsha FDA	29,240/-
21	B.S.Joshi, FDA	34,406/-
22	Anant Kumar, FDA	20,234/-
23	Basavaraj Shivalingappa, FDA	19,387/-
24	Ashwathnarayan, FDA	20,684/-
25	Yogesh, FDA	20,221/-
26	D.Kopresh, FDA	20,234/-
27	Chennabasavanna, FDA	20,734/-
28	Nagendra patil, FDA	20,734/-
29	Nagappa Maragutti, FDA	32,134/-
30	Narsimhrao FDA	24,324
31	Prasanna, FDA	23,470/-
32	Ravi Kumar, FDA	16,586/-
33	Smt. Shilarani, FDA	19,208/-

34	Siddanna FDA	20,299/-
35	Vishwanath Wali FDA	17,840/-
36	Baburaya, FDA	17,384/-
37	Chandra Mohan, FDA	16,586/-
38	Mahalingya Hiramath FDA	17,086/-
39	Mohammad khadira Pasha	16,687/-
40	Smt. Hema, FDA	16,695/-
41	Smt. Renuka, FDA	16,195/-
42	Prasanna Joel, FDA	17,384/-
43	Syed Nisar Ahmed FDA	25,742/-
44	Devindra Nadagiri Stenographer	16,751/-
45	Ghalappa, Stenographer	20,912/-
46	Revanasiddappa, SDA	13,280/-
47	Jayashree Patil, SDA	14,135/-
48	Prashanth, SDA	13,565/-
49	Smt. Shanthabai Rajshekhar, SDA	13,280/-
50	Sharanappa Srigiri, SDA	13,565/-
51	Sharankumar Survar, SDA	14,135/-
52	Srikant Durgale, SDA	15,104/-
53	Sripada, SDA	17,086/-
54	Umesh.S.Dhamurkar, SDA	13,850/-
55	Virendra, SDA	13,565/-
56	Rajeshwari.M.H., SDA	13,280/-
57	Vijaykumar, SDA	13,280/-
58	Suumangala SDA	15,104/-
59	Nagratnamma SDA	12,824/-
60	Lingaraj chi ganoor SDA	13,552/-
61	Mallikarjun Palla	13,052/-
62	Muralidharrao, SDA	13,780/-
63	Smt. Sridevi, SDA	13,280/-
64	VinodKumar, SDA	13,850/-
65	PraveenKumar, SDA	13,280/-
66	Ashok Kumar, Typist	24,359/-
67	Smt. Sunitabai , Typist	17,620/-
68	Hanumantharaya, Typist	17,620/-
69	Smt. Bharati S Typist	17,519/-
70	Smt. Jayashree p. karadi Typist	18475/-
71	Pashuram Biradar Typist	14,555/-
72	Arjun, Driver	29,042/-
73	Raghavendra Reddy, Driver	14,500/-
74	Meenakshi, Peon	11,756/-

75	Nagamma, Peon	12,212/-
76	Vijayalaxmi, Peon	12,212/-
77	Abdul Sajeed, Peon	11,756/-
78	Smt. Jayashree, Peon	11,300/-
79	Veerayya Nijayya, Peon	11,300/-
80	Basavaraj, Peon	21,547/-
81	Sangeetha Beerappa, Peon	11,300/-
82	Mohd. Salauddin S/o Moizuddin, Peon	11,072/-
83	Subhash, Peon	11,756/-
84	Swapna Anjaneyalu, Peon	11,300/-
85	Bheemesh Peon	11,072/-

4(1)(b)(xi) THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE: 2013-14

Sl.No.	Head of Account 2053-00-101-0-07	Allotment	Expenditure	Balance
1	041-Traveling Allowance	6,28,000/-	5,13,361/-	1,14,639/-
2	051-Genl. Expenses	3,16,3000/-	3,16,3000/-	--
3	200-Maintainance	-	-	-
4	052-Telephone Expenses	1,50,000/-	1,50,000/-	-
5	071-Bldg. Expenses	2,51,000/-	2,51,000/-	-
6	195-Fuel Charges	33,19,000/-	33,19,000/-	-

4(1)(b)(xii) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES:

This Office is not executing any subsidy programmes. Hence, no budget allocation under this Head.

4(1)(b)(xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT:

This office is not discharging any such functions.

4(1)(b)(xiv) DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM:

No such information as at present.

4(1)(b)(xv) THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

Presently, no facility of a library or reading room exists in the office public can obtain information and copies of the available documents as per the provisions of the Right to Information Act 2005, on the working days during working hours.

4(1)(b)(xvi) THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS:

1. Smt K.S.Latha kumari KAS, Addl. Regional Commissioner (Adm &Lnd)	Appellate Authority under secn. 19(1) of the I Act.
2. Sidramayya Allolimath Tahsildar Grade-II	Public Information Officer under section 5(1) of the R.T.I. Act.
3. Ashok Hirohli, Tahsildar Grade-II	Public Information Officer under section 5(1) of the R.T.I. Act.
4.Ayyappa Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
5.Baburao Sangolgi Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
6.Geeta T.R Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
7.Raghuram Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
8.Saraswati , Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
9.Smt. Sharadabai Biradar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
10.Suresh Tonasallikar Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
11.Vithabai Madani, Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.
12.Manohar Swamy Sheristedar	Asst. Public Information Officer under section 5(2) of the R.T.I. Act.

4(1)(b)(xvii) SUCH OTHER INFORMATION AS MAY BE PRESCRIBED AND THERE AFTER UPDAE THESE PUBLICATIONS EVERY YEAR:

Regional Commissioner's Office is newly established. All powers vested in Divisional Commissioner's have been re-delegated as listed in 4(1)(b)(v).

Sd/..
Additional Regional Commissioner
Gulbarga Division, Gulbarga